GUIDELINES FOR LEA TO REGISTER FOR CRASH REPORT DISTRIBUTION (05/15/2023)

An investigating agency that submits a crash report within the statutorily 10-day requirement may receive $5.00 of the amount collected per crash report copy per Florida Statute, pursuant to: <http://www.leg.state.fl.us/statutes/index.cfm?mode=View%20Statutes&SubMenu=1&App_mode=Display_Statute&Search_String=crash+report+fees&URL=0300-0399/0321/Sections/0321.23.html>.

The law enforcement agency (LEA) must provide their tax ID number to set up the payment. The amount is based only on crash reports submitted by the specific LEA, sold on the portal.

Agencies must access My Florida Marketplace at <https://vendor.myfloridamarketplace.com/> and register. Upon registering, notify FLHSMV Reporting and Distribution by emailing [acctcredits@flhsmv.gov](mailto:acctcredits@flhsmv.gov) with their federal employee identification number (FEID/Tax ID number) and advise that registration was completed via My Florida Market Place.

Once the LEA is registered, they can track payments to their agency via:

the Revenue Distribution Payment Reports: <https://services.flhsmv.gov/SpecialtyPlates/RevenueDistributionPayments.aspx>

or Vendor Payment History: <https://fs.fldfs.com/dispub2/cvnhphst.htm>